# Restricted Party Screening with Amber Road



#### The "dashboard"



#### Your first search is always a PARTNER SEARCH (to see if it's already in the database)

EXPORT ON-DEMAND

Welcome Jacquelyn Correll (Test) | Help | Home | Sign Out (University of Pittsburgh, RPS\_USER)



		Partners Trade Content Admin Content Manager Engine Config				
- Quick Links	My Dashboard	Partner Search				
Messages intex new mail -		Quick Create	Add New Tab			
Test Message		RPS Work Queues				
		RPS Summary Work Queues				
		Audit Trail				
Favorites add page -		Ad-Hoc Screening				
Recently Viewed Areas -		Ad-Hoc Screening History				
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PTR 498938757 Partner Screening Re		Partner Export				
PTR 493633665		Partner Screening History				
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Quick Links	Search Partners		
Messages <u>inbox new mail</u> - <u>Fest Message</u>	Search Criteria Hide Search Criteria New Partner	2 🗆 🖢 d 🖉	Group By No Grouping 💙
Favorites add pase - Recently Viewed Areas - 'artners > PTR 498938757 'artner Screening Re PTR 493632665	Parter ID       States Vitit V         Parter Name       Cortains         Contry       Equals         Contry       Equals         Contry       Equals         V       V         Soered By       Equals         Equals       V         Soered By       Equals         Equals       V         V       V         Bootion By       Equals         Equals       V         V       V         Bootion By       Equals         Equals       V         V       V         Bootion By       Equals         Bootion By       Equals         Soerb       Contry         Soerb       Descontry         Equals       V         Equals       V         Equals       V         Soerb       Descontry         Equals       V         Soerb       Descontry         Equals       V         Equals       V         Equals       V         Equals       V         Equals       V         Equals       V         E		
Frade Wizards			

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No results indicates that the individual or entity is not already in our partner database. Proceed to "New Partner"



The system auto assigns a Partner ID. You complete the remaining fields.

EXPORT ON-DEMAN	Partners Trade Content Admin Content Manager Engine Config	Welcome Jacquelyn Correll (Test)   Help   Home   Sign Out (University of Pittsburgh, RPS_USER)				
Quick Links	Create Partner					
Messages intex new mail	Partner Quick Create					
	Partner Name*					
Favorites add page -	Contact Name	Create one partner for the entity and				
Recently Viewed Areas Partners <ul> <li>EC00000128 Juan Die</li> <li>PTR 498938753</li> <li>PTR 493632655</li> <li>PTR 455818706</li> </ul> Partner Screening Re PTR 493632655	Address 1         Address 2         Address 3         Address 4         City         Country         State/Province         Zip Code/Postal         IMO Vessel Number         Skop New RPL         Related Party         Phone Number         Phone Number         Organization Code       PITT / Company Code PITT	another partner for each individual you are screening.				
	Partner Header Fields         Visitenddate         Countryofcitzenship0         Countryofcitzenship1         Countryofcitzenship2         Setup Partner Roles         Auto Create Partner Roles?         Faculty       Student         Visitor       Employee/Staff         Faculty       Student         Visitor       Department Head					
▶ GTM On-Demand - Trade Wizards	Next Clear Cancel	Select appropriate partner type (not auto create)				

## Clean RPS screen Click "view report"

EXPORT ON-DEMA	ND		Welcome Jacquelyn Correll (Test)   Help   Home   Sign Out (University of Pittsburgh, RPS_USER)	
Quick Links	Partner Screening Results	artners Trade Content Admin Content Manager Engine Config		
Messages inbox new mail Test Message	Partner Quick Create >> Partner Screening Results     Partner Screening Results     Low Report     New Darker     For Darker			Â
▶ Favorites add_page ▶ Recently Viewed Areas Partner Screening Re ▼ PTR. 493633665 Partners ▼ EC000000128 Juan Die PTR. 498938757 PTR. 498938763 PTR. 493633665 PTR. 493633665 PTR. 465818706	Status       Approved         Partner ID       PTR_498946115         Partner Name       Victor Alexander Lukashenko         Contact Name       Address         Address 1       Address 1         Address 3       Address 4         City       Country         State/Province       Zip Code/Postal         IMO Vessel Number       E-Mail         Phone Number       Organization Code         Organization Code       PITT, Company Code PITT         Partner Types       Exporter         Exporter       Ship To       Sold To         Bill To       End User V Freight Forwarder       Broker	Do Not Screen Skip New RPL Related Party		
▶ GTM On-Demand Trade Wizards				v

Email the report to yourself for your records.



Should your RPS return a "potential match", perform your due diligence. If you determine the result is a false positive, override the "status" by clicking the flag and adding a note before clicking "save".



#### For Partners already in the Partner Database, simply click on the hyperlink to view the report and re-screen as necessary.



## Screened date will tell you the last time this party was screened. A re-screen is recommended. Simply click "Screen"

EXPORT ON-DEMAND						Welcome Jacquelyn Correll (Test)   Help   Home   Sign Out (University of Pittsburgh, RPS_USER)	Amber Road
	E /		Partners Trade Content	Admin Content Man	ager Engine Config		
Quick Links	• Screening Resul	lts				<u>Go To Pa</u>	rtner Search Results 💷 1 of 1 🛛
×Messages <u>inbox new mail</u> – <u>Test Message</u>	Edit Partner Detail	I Sereen 100_Elizabeth_Parrot_0	Name: Elizabeth Parrot		RPS Status: Approved	Status: OPEN	
Favorites add page - My Dashboard T RPL Entity Search T	Main Notes/Attachr	ments Hold Report					
	Save Screening Der Status P Approv Escalation Add Note 🖓 (0)	ed	teport Generate Audit Report Name Configuration	Go D Go Scree Match Score Export Embargo Import Embargo Gray List Embarg Screened By Screened Date	ning History 61% No No o No jmcorrell@pitt.edu 25-Aug-2016 13:29:04		
ULL Word-Match Configura 월	Partner Informa RPS Partner ID Name Contact Name Secondary Contact Na Organization	tion EC00000200_Elizabeth_Parrot_0 Elizabeth Parrot Elizabeth Parrot me PITT		Address 1 Address 2 Address 3 City State / Province Country ABW Zip / Postal			
» Status - Status P Open							
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Should you have questions regarding Restricted Party Screening with Amber Road, please contact the Office of Trade Compliance by email <u>ResearchSecurity@pitt.edu</u>.